



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

March 1, 2018

BOARD OF EDUCATION

Pamela Feix, President
James Na, Vice President
Irene Hernandez-Blair, Clerk
Andrew Cruz, Member
Sylvia Orozco, Member

Jonah Botello, Student Representative

SUPERINTENDENT

Wayne M. Joseph

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
5130 Riverside Drive, Chino, CA 91710
District Board Room**

**5:10 p.m. – Closed Session • 7:00 p.m. – Regular Meeting
March 1, 2018**

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:10 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Existing Litigation: Government Code 54954.4(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (15 minutes)
- b. Conference with Legal Counsel Existing Litigation: Government Code 54954.5 (c) and 54956.9 (d)(1): Oxford Preparatory Academy v. Chino Valley Unified School District, et. al. SBC No. CIVDS1710045. (Chidester, Margaret A. & Associates) (15 minutes)
- c. Conference with Legal Counsel Anticipated Litigation: Government Code 54956.9 (d)(2) and (e)(1): One possible case. (Atkinson, Andelson, Loya, Ruud & Romo) (15 minutes)
- d. Conference with Legal Counsel Existing Litigation (Government Code 54954.4(c) and 54956.9(d)(1)): Cal200 and Marc Babin vs. Apple Valley Unified et al. (Atkinson, Andelson, Loya, Ruud & Romo) (5 minutes)
- e. Public Employee Discipline/Dismissal/Release: Government Code 54957: (25 minutes)
- f. Conference with Labor Negotiators: Government Code 54957.6: Agency designated representatives: Sylvia Orozco and James Na. Unrepresented employee: New Superintendent Dr. Norm Enfield. (30 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING: 7: 00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. STUDENT SHOWCASE/PRESENTATIONS

1. Glenmeade ES
2. LCAP: California Healthy Kids Survey

- I.D. COMMENTS FROM STUDENT REPRESENTATIVE
- I.E. EMPLOYEE REPRESENTATIVE’S COMMUNICATIONS
- I.F. COMMUNITY LIAISONS’ COMMUNICATIONS
- I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.H. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. 2018 California School Boards Association Delegate Assembly Election
 Page 6
 Recommend the Board of Education vote for no more than seven (7) candidates to the California School Boards Association Delegate Assembly, subregion 16-B.

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

III. CONSENT

Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

III.A. ADMINISTRATION

III.A.1. Minutes of the Regular Meeting of February 15, 2018
 Page 7
 Recommend the Board of Education approve the minutes of the regular meeting of February 15, 2018.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register
 Page 14
 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities
 Page 15
 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations
 Page 18
 Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 21 Recommend the Board of Education approve payment for legal services to the law office of Parker & Covert LLP.

III.B.5. Signature Authorizations for Chino Valley Unified School District

Page 22 Recommend the Board of Education approve the signature authorizations for Chino Valley Unified School District.

III.B.6. Application to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 27 Recommend the Board of Education approve/ratify the application to operate fundraising activities and other activities for the benefit of students.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. School-Sponsored Trips

Page 29 Recommend the Board of Education approve/ratify the following school-sponsored trips: Woodcrest JHS, Ayala HS, and Chino Hills HS.

III.C.2. Request for Proposal for the Workforce Innovation and Opportunity Act Youth Programs for 2018 Through 2021

Page 32 Recommend the Board of Education approve the Request for Proposal for the Workforce Innovation and Opportunity Act Youth Programs for 2018 Through 2021.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 33 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 34 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 37 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Bid 17-18-12F, Districtwide Metal Roof Repair Project

Page 39 Recommend the Board of Education award Bid 17-18-12F, Districtwide Metal Roof Repair Project to Rite-Way Roof Corp.

III.D.5. Notice of Completion for CUPCCAA Project

Page 40 Recommend the Board of Education approve the Notice of Completion for CUPCCAA Project.

III.D.6. Resolution 2017/2018-42, Adopting Notice of Exemption for Storage Yard License Agreement

Page 41

Recommend the Board of Education adopt Resolution 2017/2018-42, Adopting Notice of Exemption for Storage Yard License Agreement.

III.D.7. Resolution 2017/2018-43 for Authorization to Utilize a Piggyback Contract

Page 44

Recommend the Board of Education adopt Resolution 2017/2018-43 for authorization to utilize a piggyback contract.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 48

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 53

Recommend the Board of Education reject the claims and refer them to the District’s insurance adjuster.

IV. INFORMATION

IV.A. BUSINESS SERVICES

IV.A.1. Revision of Board Policy 5030 Students—Student Wellness

Page 55

Recommend the Board of Education receive for information the revision of Board Policy 5030 Students—Student Wellness.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. 2017/2018 First Semester Student Expulsion Report

Page 66

Recommend the Board of Education receive for information the 2017/2018 First Semester Student Expulsion Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
**SUBJECT: 2018 CALIFORNIA SCHOOL BOARDS ASSOCIATION
DELEGATE ASSEMBLY ELECTION**

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BACKGROUND

Ballots have been received for the 2018 CSBA Delegate Assembly Election, along with the biographical sketch forms for the candidates, which have been provided under separate cover. The Board of Education may vote for no more than seven (7) candidates in the election. The ballots must be postmarked by March 15, 2018. Delegates will serve two-year terms beginning April 1, 2018, through March 31, 2020. Candidates and their district/county office will be contacted if there is a run-off. Following are the twelve (12) candidates for subregion 16-B:

- _____ Heather Allgood (Helendale SD)
- _____ Christina Cameron-Otero (Needles USD)*
- _____ Barbara Drew (Victor Valley Union HSD)*
- _____ Michael C. Flores (Ontario-Montclair SD)
- _____ Cindy Gardner (Rim of the World USD)
- _____ Caryn Payzant (Alta Loma SD)*
- _____ Barbara Schneider (Helendale SD)*
- _____ Jane Smith (Yucaipa-Calimesa Jt. USD)*
- _____ Gabriel L. Stine (Victor ESD)
- _____ Mark Sumpter (San Bernardino COE)*
- _____ Mondy M. Taylor (Etiwanda ESD)
- _____ Donna West (Redlands USD)*

Provision for write-in candidate name and school district

*Denotes incumbent.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education vote for no more than seven (7) candidates to the California School Boards Association Delegate Assembly, subregion 16-B.

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
February 15, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call

President Feix called to order the regular meeting of the Board of Education, Thursday, February 15, 2018, at 4:00 p.m. with Blair, Cruz, Feix, and Orozco present. Mr. Na arrived at 4:03 p.m. Mrs. Blair recused herself during closed session from 5:10 p.m. to 5:30 p.m. and 6:10 p.m. to 6:25 p.m.

Administrative Personnel

Wayne M. Joseph, Superintendent
Norm Enfield, Ed.D., Deputy Superintendent
Sandra H. Chen, Assistant Superintendent, Business Services
Lea Fellows, Assistant Superintendent, Human Resources
Grace Park, Ed.D., Assistant Superintendent, CIIS
Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

Andrew Dahlen; Samuel Magadan; Madeleine Dahlen; Eddie Medina; Christopher Randazzo; Diego Gomez-Zarate; Kyle Hensley; Carlos Orozco; Jared Duffy; Rudy Garcia; Daniel Munguia; David Rivera; Corina Talamantes; Courtney Gano; Stevie Bethley; Paul Randazzo; Tisha Partida; Scott Smith; Doug Ogura; Don Grant; Tom Geeting; Danny Murray; Israel Rodriguez; Robert Hartz; Deanna Boyer; Caitlyn Boyer; Derek Ogura; and Jim Garcia addressed the Board.

3. Closed Session

President Feix adjourned to closed session at 5:10 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline matters; public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield.

I.B. RECONVENE TO REGULAR OPEN MEETING: 7: 00 P.M.

1. Report Closed Session Action

President Feix reconvened the regular meeting of the Board of Education at 7:00 p.m. with Blair, Cruz, Na, Orozco, and Feix present.

The Board met in closed session from 5:10 p.m. to 6:58 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline; public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives: Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield. Pursuant to Education Code 44929.21, the Board voted to authorize the Superintendent or designee to issue a Notice of Non-reelection to certificated employee number 25113 by a unanimous vote of 5-0 with Blair, Cruz, Na, Orozco, and Feix voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Dylan Nguyen, Ayala HS student, led the Pledge of Allegiance.

I.C. STUDENT SHOWCASE/PRESENTATIONS

1. Ayala HS Choir

Robert Davis, Ayala HS choir director, led students in a musical performance.

2. Chino Hills Kiwanis Writing Competition Winner

President Feix and Bill Taylor, Chino Hills Kiwanis, presented certificates of recognition to writing competition winners.

3. LCAP: English Learner Progress Indicator

Mary Salcido, Director of Access and Equity, presented the English Learner Progress Indicator report.

4. Measure G Bond 2018 Update

Greg Stachura, Assistant Superintendent of Facilities, Maintenance, and Operations, and Martin Silveira, Director of Maintenance, provided a summary of revenues, expenditures, and projects from the \$750,000,000.00 Measure G Bond.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Jonah Botello spoke about student participation at the 38th Annual Student Government Day event, which took place earlier in the day.

I.E. EMPLOYEE REPRESENTATIVE’S COMMUNICATIONS

Danny Hernandez, CSEA President, said that 12 classified employees are attending CSEA’s 21st annual California Paraeducator Conference scheduled for February 20-22, 2018, in Ontario; said 9 maintenance and operations unit members are attending a Maintenance and Operations Academy at Upland JHS on March 3; announced the CSEA sponsored pre-retirement seminar for CalPERS members scheduled for February 24 at Magnolia JHS; and said he attended a social media training at Upland JHS.

Yvette Farley, CHAMP President, acknowledged the success of Student Government Day; announced ACSA award recipients: Carl Hampton, Adult Education, Dr. Norm Enfield, Central Office Administrator; and Tom Mackessy, Elementary School Administrator, who will be recognized in Ontario on April 23; extended an invitation to CHAMP’s speaker event scheduled for March 6 at the PDC II regarding PBIS and Restorative Justice Practices; and spoke about losing her mother last week.

I.F. COMMUNITY LIAISONS’ COMMUNICATIONS

Paul Rodriguez, Chino Council, spoke about Student Government Day activities.

Mike Kreeger, Chino Valley Fire Board, addressed the Board regarding school safety and an upcoming active shooter training offered by the city of Chino and Fire Board.

I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Robert Hartz addressed the Board in support of employee Chris Stevens.

I.H. CHANGES AND DELETIONS

The following changes were read into the record: Item III.B.4., Legal Services, under 2017/2018 year-to-date, Atkinson, Andelson, Loya, Ruud & Romo, corrected the amount to read \$128,034.34; Item III.D.2., Agreements for Contractor/Consultant Services, was yellow-sheeted; and Item III.E.1., Certificated/Classified Personnel Items, under Retirement, Leonor Tamidles, amended the date to read March 12, 2018.

II. ACTION**II.A. HUMAN RESOURCES**

- II.A.1. Resolution 2017/2018-41 Release of Temporary Certificated Employees**
Moved (Cruz) seconded (Orozco) motion carried (4-1, Na voted no) to adopt Resolution 2017/2018-41 Release of Temporary Certificated Employees and authorize the Superintendent or designee to send Notice of Release to employees affected with an effective date of June 30, 2018. Student representative voted yes.

III. CONSENT

Pamela Feix pulled for separate action item III.C.1., cases 17/18-12 and 17/18-14. Moved (Na) seconded (Blair) carried unanimously (5-0) to approve the remainder of consent items as amended. Student representative voted yes.

III.A. ADMINISTRATION

- III.A.1. Minutes of the Regular Meeting of February 1, 2018**
Approved the minutes of the regular meeting of February 1, 2018.

III.B. BUSINESS SERVICES

- III.B.1. Warrant Register**
Approved/ratified the warrant register.

- III.B.2. Fundraising Activities**
Approved/ratified the fundraising activities.

- III.B.3. Donations**
Accepted the donations.

- III.B.4. Legal Services**
Approved payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo, as amended.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Expulsion Cases 17/18-07, 17/18-08, 17/18-12, and 17/18-14**

Approved student expulsion cases 17/18-07 and 17/18-08. Regarding cases 17/18-12 and 17/18-14, moved (Orozco) seconded (Na) motion carried (4-0, Blair recused).

III.C.2. School-Sponsored Trips

Approved/ratified the following school-sponsored trips: Rolling Ridge ES; Ayala HS; Chino Hills HS; and Don Lugo HS.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services, as amended.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Notice of Completion for CUPCCAA Projects

Approved the Notice of Completion for CUPCCAA Projects.

III.D.5. CUPCCAA Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install

Awarded CUPCCAA Bid No. 17-18-11I, Ayala HS, Chino HS, Don Lugo HS, Canyon Hills JHS, Magnolia JHS, Ramona JHS, Townsend JHS, and Woodcrest JHS Wireless Access Point Install to Vector Resources, Inc. dba Vector USA.

III.D.6. Resolutions 2017/2018-39 and 2017/2018-40 for Authorization to Utilize Piggyback Contracts

Adopted Resolutions 2017/2018-39 and 2017/2018-40 for authorization to utilize piggyback contracts.

III.D.7. Approval of DSA Inspector of Record Firms Under Request for Qualifications 17-18-08, DSA Inspector of Record

Authorized staff to enter into agreements with HIB Inspections, Knowland Construction Services, Team Inspections, and TYR, Inc. on an as needed, project-by-project basis as projects develop for DSA Inspector of Record under Request for Qualifications 17-18-08, DSA Inspector of Record.

III.D.8. Deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection

Approved the deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items, as amended.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2017/2018

Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Second Quarterly Report 2017/2018.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Sylvia Orozco acknowledged retirees on the agenda; attended part of the Student Government Day event earlier in the day; attended the Chino Boxing Club awards banquet last week; and shared Baldy View ROP’s newsletter, which highlighted CVUSD students.

Andrew Cruz said he attended the Chino Boxing Club and Student Government Day events; spoke about the importance of assuming personal responsibility; and spoke about the Florida tragedy and social media.

Irene Hernandez-Blair spoke about research she has conducted in the last few months regarding school safety; shared data on the total number of offenses committed in the District during the 2016/2017 school year and said we are not doing enough; spoke about a personal situation that happened to her family; reiterated her belief regarding the District’s need for peer mentoring programs; spoke about comments on social media relative to support of a high school coach; and asked that her children be left alone.

James Na thanked all the students who participated in Student Government Day activities; thanked Martin Silveira and Greg Stachura for being attentive to student needs; thanked Chino Champion reporters; expressed condolences to Yvette Farley; and spoke about America being first and being better people to serve our students.

Superintendent Joseph made no comments.

President Feix said she is proud that our employees are responsive to issues that get brought to the attention of the District; and thanked Jonah Botello for assisting her during the Student Government Day event.

VI. ADJOURNMENT

President Feix adjourned the regular meeting of the Board of Education at 9:11 p.m.

Pamela Feix, President

Irene Hernandez-Blair, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$ 2,360,224.06 to all District funding sources.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 1, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Butterfield Ranch ES</u>		
PTA	Applebee's Breakfast	3/24/18
PTA	Chuck E. Cheese Family Night Out	3/30/18
PTA	Islands Restaurant Family Night Out	4/9/18
PTA	Book Fair	4/16/18 - 4/20/18
PTA	McDonald's Family Night Out	4/18/18
<u>Cattle ES</u>		
PFA	Mountain Mike's Family Night Out	3/13/18
PFA	Black Bear Diner Family Night Out	5/10/18
PFA	It's Yogurt Family Night Out	5/31/18
<u>Chaparral ES</u>		
PTO	Juice-It-Up Coupon Book Sale	3/2/18 - 3/22/18
PTO	Monthly After School Smoothie Sale	3/2/18 - 6/1/18
PTO	Movie Night	5/4/18
<u>Hidden Trails ES</u>		
PTA	Yearbook Sale	3/2/18 - 5/1/18
<u>Rhodes ES</u>		
ASB	Spring Scented Pencil Sale	3/5/18 - 3/30/18
<u>Rolling Ridge ES</u>		
PTA	Woodstone Pizzeria Family Night Out	3/28/18
<u>Briggs K-8</u>		
Renaissance	Monthly After School Pretzel Sale	3/14/18 - 5/9/18
PFA	Father/Daughter Event	3/16/18
PFA	Color Run-A-Thon	3/28/18
PFA	Off Campus Popcorn Sale	4/16/18
PFA	Father/Son Event	4/21/18
Renaissance	Make-A-Wish Donation Drive	4/23/18 - 4/27/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 1, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Canyon Hills JHS</u>		
Music Club Boosters	Bowl-A-Thon	3/7/18
Music Club Boosters	Open House Pizza Dinner Sale	3/21/18
Music Club Boosters	Spring Concert Refreshment Sale	5/9/18
<u>Magnolia JHS</u>		
PFA	Casa Sanchez Family Night Out	3/8/18
PFA	Taco Sale at 50th Anniversary Celebration	4/13/18
PFA	Cake Sale at 50th Anniversary Celebration	4/13/18
PFA	Popcorn at 50th Anniversary Celebration	4/13/18
<u>Ayala HS</u>		
Football Boosters	Off Campus Krispy Kreme Doughnut Sale	3/2/18 - 3/9/18
Science Olympiad Club	Off Campus Candy Sale	3/2/18 - 3/23/18
Baseball Boosters	Spirit Wear Sale	3/2/18 - 6/1/18
Baseball Boosters	Varsity & JV Snack Bar	3/2/18 - 6/1/18
Baseball Boosters	Adopt a Bulldog Donation Drive	3/2/18 - 6/1/18
National Honor Society	Chipotle Family Night Out	3/12/18
Football Boosters	Off Campus Candy Sale	3/12/18 - 3/23/18
Debate Team	Chipotle Family Night Out	3/13/18
Make-A-Wish Club	Pie in the Face Ticket Sale	3/14/18
PTSA	8th Grade Orientation Refreshment Sale	3/14/18
Football Boosters	Applebee's Flap Jack Breakfast	4/22/18
<u>Chino Hills HS</u>		
Polynesian Club	Tastea Spirit Day	3/2/18
Football Boosters	Future Stars Spring Camp	3/2/18 - 5/31/18
Make-A-Wish Club	Chipotle Family Night Out	3/5/18
Football Boosters	Future Stars Combine	4/28/18
<u>Don Lugo HS</u>		
Band Boosters	Off Campus Coffee Sale	3/2/18 - 3/14/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 1, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Assessment & Instructional Technology</u>		
ClassLink	Notebook	\$10.00
Kim James	VI Goggles	\$20.00
Keck Family	ipod Covers (2)	\$20.00
Safari Montage	Gift Cards	\$75.00
Starbucks	Cambrio of Coffee	\$90.00
Southwest School & Office Supply	School Supplies	\$100.00
ViewSonic	Stuffed Parrots	\$100.00
Stephanie Portillo	Speedometry Classroom Kit	\$150.00
Dell EMC	Chromebook	\$20.00
McGraw Hill	Gift Baskets (3)	\$200.00
Daisy IT	Travel Cups/Candy/Tote Bags	\$260.00
Data Impressions	Programmable Robot & Drone	\$300.00
little Bits	little Bits Code Kit	\$300.00
Aeries Software	Tote Bags & Gift Cards	\$400.00
SchoolsFirst	ChET Day Breakfast	\$600.00
CDW-G	Tote Bags & Spinners	\$700.00
Konica Minolta	Tote Bags & Laker's Tickets	\$700.00
Blink.it	Etched Coasters	\$1,000.00
Swivl	Robot/Pro Accounts/Stickers	\$1,010.00
Microsoft Store	Surface Pro w/Keyboard	\$1,200.00
IT Savvy	Epson Projector 107	\$1,220.00
<u>Hidden Trails ES</u>		
Cambridge International	Cash	\$1,000.00
<u>Litel ES</u>		
Natalie Tuboly	Cash	\$120.00
<u>Canyon Hills JHS</u>		
Soft Empower LLC	Cash	\$150.00
Yeung Su Lee & Hae Ju Park	Cash	\$300.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 1, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Magnolia JHS</u>		
Edison International	Cash	\$60.00
<u>Don Lugo HS</u>		
Irene Hensley	Cash	\$50.00
Maxine Franks	Cash	\$140.00
Maurice Myers	Cash	\$160.00
Liliana Brito	Cash	\$165.00
Laura Sauret	Cash	\$165.00
Ana Sanchez	Cash	\$300.00
Amber Rivera	Cash	\$330.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
 Liz Pensick, Director, Business Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2017/2018 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	-	-	\$128,034.34
Margaret A. Chidester & Associates	-	-	\$578,960.64
McCune & Harber, LLP	-	-	\$ 45.00
Parker & Covert LLP	January 2018	\$1,377.00	\$ 1,624.50
	Total	\$1,377.00	\$708,664.48

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law office of Parker & Covert LLP.

FISCAL IMPACT

\$1,377.00 to the General Fund.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
SUBJECT: SIGNATURE AUTHORIZATIONS FOR CHINO VALLEY UNIFIED SCHOOL DISTRICT

=====

BACKGROUND

Signature authorization items are routinely brought to the Board for approval based on changes in the organization. Signature authorization allows employees and Board members to perform designated functions in the course of their assigned duties. Approval of the list authorizes designated employees and Board members specific signature authority.

This updated signature list removes signature authorization for Dan Sousa, Director, Elementary Curriculum; adds signature authorization for Luke Hackney, Director, Elementary Curriculum; and revises signature authorization for Anna G. Hamilton, Director, Purchasing.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the signature authorizations for Chino Valley Unified School District.

FISCAL IMPACT

None.

WMJ:SHC:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
 AUTHORIZED SIGNATURE LIST
 March 1, 2018**

In accordance with provisions of legal codes for the State of California, the Board of Education of the Chino Valley Unified School District hereby delegates authority to sign documents on their behalf, subject to the conditions noted below.

No contract signed pursuant to this delegation shall be valid until such approval has been granted by the governing body of this school district. The duration of this delegation shall extend until revoked or amended.

DOCUMENTS	NAMES
Certificated Notice of Employment**	Wayne M. Joseph Norm Enfield Lea Fellows Suzanne Hernandez Richard Rideout
Classified Notice of Employment**	Wayne M. Joseph Norm Enfield Lea Fellows Suzanne Hernandez Richard Rideout
Notice of Intent Not to Re-Employ	Wayne M. Joseph Norm Enfield Lea Fellows Suzanne Hernandez Richard Rideout
Notice of Employment – Youth Work Experience**	Wayne M. Joseph Norm Enfield Grace Park Luke Hackney*** Julian Rodriguez Daniel Sosa
Temporary Teaching Credentials and Credential Applications	Wayne M. Joseph Norm Enfield Lea Fellows Suzanne Hernandez Richard Rideout
Statements of Need	Wayne M. Joseph Norm Enfield Lea Fellows Suzanne Hernandez Richard Rideout
Inter District and Intra District Attendance Agreements	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Grace Park Stephanie Johnson
Claim of Plaintiff Statements	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Greg Stachura Craig Frame

DOCUMENTS	NAMES
Small Claims Court Representatives**	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Suzanne Hernandez Craig Frame Richard Rideout
Forms/Report/Claims for Workers' Compensation Risk Management	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Suzanne Hernandez Craig Frame Richard Rideout
Payroll Orders	Wayne M. Joseph Sandra H. Chen Norm Enfield Liz Pensick Patti Newton
Payroll Connected District Orders	Wayne M. Joseph Sandra H. Chen Norm Enfield Liz Pensick Patti Newton
Custodian of Revolving Cash Fund for the General Fund*	Wayne M. Joseph Sandra H. Chen (custodian) Norm Enfield Liz Pensick Patti Newton
District Orders for Employee Mileage Reimbursement and Transportation Reports	Wayne M. Joseph Sandra H. Chen Norm Enfield Liz Pensick
Purchase Orders**	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Grace Park Greg Stachura Anna G. Hamilton Liz Pensick Patti Newton
All Other Special Projects Applications and Report Documents	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Grace Park Greg Stachura Beverly Beemer Liz Pensick

DOCUMENTS	NAMES
Special Projects Funding Applications, Funding Certifications	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Greg Stachura Beverly Beemer
Miscellaneous Receipts Checking Account*	Wayne M. Joseph Sandra H. Chen Norm Enfield Liz Pensick Patti Newton
Forms, Reports, Checks for Nutrition Service Cafeteria Account*	Sandra H. Chen Liz Pensick Patti Newton Javier Quirarte
Briggs Fundamental Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Buena Vista HS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Cal Aero Preserve Academy Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Canyon Hills JHS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Magnolia JHS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Ramona JHS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Townsend JHS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton

DOCUMENTS	NAMES
Woodcrest JHS Associated Student Body*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Elementary Student Bodies*	Wayne M. Joseph Sandra H. Chen Norm Enfield Grace Park Liz Pensick Patti Newton
Travel Advances	Wayne M. Joseph Sandra H. Chen Norm Enfield
Housing Construction Impact Reports	Wayne M. Joseph Sandra H. Chen Norm Enfield Greg Stachura Beverly Beemer
District Orders, Contracts and in Lieu of Transportation Payments**	Wayne M. Joseph Sandra H. Chen Norm Enfield Lea Fellows Grace Park Greg Stachura Anna G. Hamilton Liz Pensick
Approval of the Release of Commercial Warrants as Payments to Vendors**	Wayne M. Joseph Sandra H. Chen Norm Enfield Greg Stachura Beverly Beemer Liz Pensick Patti Newton
Bank Documents	Sandra H. Chen Liz Pensick
Electronic Signature Key Authorization	Sandra H. Chen Anna G. Hamilton*** Liz Pensick Patti Newton
Budget and Expenditure Transfers or Adjustments**	Wayne M. Joseph Sandra H. Chen Norm Enfield Greg Stachura Beverly Beemer Liz Pensick
Necessary School Facilities Program Documents (State Allocation Board)	Wayne M. Joseph Sandra H. Chen Norm Enfield Greg Stachura Beverly Beemer
Certification of Board of Education Minutes	Wayne M. Joseph Norm Enfield Pamela Feix–(President) Irene Hernandez-Blair–(Clerk)

* Requires more than one signature
** Requires separate Board action
*** Name added

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
**SUBJECT: APPLICATION TO OPERATE FUNDRAISING ACTIVITIES AND
OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the application to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
March 1, 2018**

**AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

Jr. High School

Canyon Hills

Organization

Music Club

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

=====

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Woodcrest JHS Event: Washington D.C. Trip Place: Washington, D.C.; Philadelphia, PA; and New York, NY Chaperone: 7 students/4 chaperones	June 8-14, 2018	Cost: \$2,770.00 per student Funding Source: Parents and fundraising
Site: Ayala HS Event: Spirit Team USA Nationals Place: Anaheim, CA Chaperone: 20 students/4 chaperones	February 23-25, 2018	Cost: \$210.00 per student Funding Source: Parents

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

=====

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Woodcrest JHS Event: Washington D.C. Trip Place: Washington, D.C.; Philadelphia, PA; and New York, NY Chaperone: 7 students/4 chaperones	June 8-14, 2018	Cost: \$2,770.00 per student Funding Source: Parents and fundraising
Site: Ayala HS Event: Spirit Team USA Nationals Place: Anaheim, CA Chaperone: 20 students/4 chaperones	February 23-25, 2018	Cost: \$210.00 per student Funding Source: Parents

Site: Ayala HS Event: Varsity Song Competition Place: Orlando, FL Chaperone: 12 students/2 chaperones	March 1-5, 2018	Cost: \$800.00 per student Funding Source: Parents
Site: Chino Hills HS Event: Dance Team Nationals Place: Orlando, FL Chaperone: 32 students/5 chaperones	March 2-6, 2018	Cost: \$1,215.00 per student Funding Source: Parents and fundraising

FISCAL IMPACT

None.

WMJ:GP:rtt

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Preston R. Carr, Ed.D., Director, Alternative Education

**SUBJECT: REQUEST FOR PROPOSAL FOR THE WORKFORCE INNOVATION
AND OPPORTUNITY ACT YOUTH PRORAMS FOR 2018 THROUGH
2021**

=====

BACKGROUND

The County of San Bernardino through its local Workforce Development Board and the Workforce Development Department is seeking proposals from interested and qualified proposers to conduct a program providing year-round youth services as allowed under Title I of the Workforce Innovation and Opportunity Act (WIOA). The County of San Bernardino, through its Workforce Development Department, is the designated entity that will administer the WIOA year-round youth program funds. The amount of funds awarded to the District will be determined by the County’s Workforce Development Department in June 2018 and disbursed on July 1, 2018.

The WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. Additionally, it makes key investments in serving out-of-school youth. It prepares vulnerable youth and other young job seekers for successful employment through increasing the use of prove service models.

Upon Board approval, the Chino Valley Unified School District will submit its proposal to the County for 2018 through 2021 on March 9, 2018.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Request for Proposal for the Workforce Innovation and Opportunity Act Youth Programs for 2018 through 2021.

FISCAL IMPACT

Unknown.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$676,624.61 to all District funding sources.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

WMJ:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-1718-122 CDW-G. To provide annual software license and maintenance to monitor Districtwide bandwidth and connections to each site. Submitted by: Technology Duration of Agreement: March 1, 2018 – March 1, 2019	Contract amount: \$7,725.00 Funding source: General Fund
CIIS-1718-123 Gale Cengage Learning/Colleen Dawson. To provide e-research database and subscription for District students. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: \$116,463.00 Funding source: Innovation Funds
CIIS-1718-124 Rob Wiltsey Creative Partners, LLC. To provide six (6) videos. Submitted by: Communications Duration of Agreement: March 1, 2018 – December 2, 2018	Contract amount: \$15,000.00 Funding source: Various

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1718-024 MK Smith Chevrolet. To provide use of District property to store vehicle inventory. Submitted by: Facilities, Planning, and Operations Duration of Agreement: March 1, 2018 – June 30, 2019	Contract amount: \$2,000.00 per month Funding source: Income to District

HUMAN RESOURCES	FISCAL IMPACT
HR-1718-013 U.S. Healthworks. To provide pre-employment and fitness for duty physicals. Submitted by: Human Resources Duration of Agreement: March 1, 2018 – June 30, 2019	Contract amount: Per rate sheet Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-1718-055 Sean Philip Roach dba Education Through Nature. To provide speaker services for student assemblies. Submitted by: Briggs K-8 Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-056 International Printing Museum, Inc. dba History in Motion. To provide History in Motion: A museum on wheels. Submitted by: Dickson ES Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-057 Jimmy and Lisa Garcia dba Retro Rolling Video Games. To provide video game truck rental for school events. Submitted by: Glenmeade ES Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-058 Blast Athletics. To provide online fundraising for student organizations. Submitted by: Purchasing Department Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various
MC-1718-059 Robert Reyes dba Every Occasion Entertainment. To provide photo booth services for site events. Submitted by: Oak Ridge ES Duration of Agreement: March 1, 2018 – June 30, 2021	Contract amount: Per rate sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
<p>MC-1718-060 David Brownstein dba Groovy David Entertainment. To provide DJ services. Submitted by: Oak Ridge ES Duration of Agreement: March 15, 2018 – June 30, 2021</p>	<p>Contract amount: Per rate sheet Funding source: Various</p>

APPROVED CONTRACT TO BE AMENDED	AMENDMENT
<p>CIIS-1718-113 Aeries Software Inc. To provide professional development for summer school scheduling. Submitted by: Technology Duration of Agreement: February 2, 2018 – June 30, 2018 Original Agreement Board Approved: February 1, 2018</p>	<p>Increase contract amount from \$3,600.00 to \$4,600.00 Funding source: General Fund</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

March 1, 2018

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Printer Phaser 3500	Xerox	28096	Boys Republic HS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: BID 17-18-12F, DISTRICTWIDE METAL ROOF REPAIR PROJECT

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid 17-18-12F, Districtwide Metal Roof Repair Project was published in the Inland Valley Daily Bulletin on January 23, 2018, and January 30, 2018. Bids were opened at 1:30 p.m. on February 15, 2018. The results are as follows:

Contractor	Bid Amount
Rite-Way Roof Corp.	\$ 166,768.00
Bligh Pacific	\$ 195,170.00
Commercial Roofing Systems Inc.	\$ 197,611.00
Best Contracting Services, Inc.	\$ 197,777.00

The basic scope of work for this project includes cleaning existing roof and gutters of all dirt and debris, and cleaning and sealing flashings, bolts and screws to prevent water leaks. School sites included in the project: Adult School, Alternative Education Center, Borba ES, Butterfield Ranch ES, Chaparral ES, Country Springs ES, Dickey ES, Dickson ES, Eagle Canyon ES, Hidden Trails ES, Newman ES, Oak Ridge ES, Rolling Ridge ES, Wickman ES, Townsend JHS, Woodcrest JHS, and Chino Hills HS.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 17-18-12F, Districtwide Metal Roof Repair Project to Rite-Way Roof Corp.

FISCAL IMPACT

\$166,768.00 to Capital Facilities Fund 25.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECT

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the project listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2018-09	Installation of Sound Equipment at Chino Hills HS Gymnasiums	Ireland Sound Systems Inc.	\$44,978.00	N/A	\$44,978.00	25

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; Sam Sousa, Supervisor, Maintenance, Operations, and Construction; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Project.

FISCAL IMPACT

\$44,978.00 to Tax A Fund 25.

WMJ:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: RESOLUTION 2017/2018-42, ADOPTING NOTICE OF EXEMPTION FOR STORAGE YARD LICENSE AGREEMENT

=====

BACKGROUND

With the Board of Education’s approval of contract number F-1718-024, the District will enter into an agreement with M.K. Smith Chevrolet to park and store up to 250 new cars and light trucks in the portion of the District’s yard previously used for storage of portable buildings.

District legal counsel has provided an opinion and upon adoption of the subject resolution, the Board has determined that the project is categorically exempt from the provisions of the California Environmental Quality Act of 1974, as amended, pursuant to Title 14, sections 15303 and 15311 of the California Code of Regulations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-42, Adopting Notice of Exemption for Storage Yard License Agreement.

FISCAL IMPACT

None.

WMJ:GJS:pw

RESOLUTION NO. 2017/2018-42

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT
ADOPTING NOTICE OF EXEMPTION**

WHEREAS, the Chino Valley Unified School District (District) owns the property commonly known as the Storage Yard, located at 13453 Ramona Avenue, in the city of Chino, county of San Bernardino, state of California (Storage Yard);

WHEREAS, on March 1, 2018, the District's governing board (Board) approved entering into a License Agreement with M.K. Smith Chevrolet to permit the use of a 236' x 133' portion of the Storage Yard to park and store, up to 250 new Chevrolet cars and light trucks (the Project);

WHEREAS, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974, as amended, pursuant to Title 14, sections 15303 and 15311 of the California Code of Regulations as the Project consists of parking and storing vehicles on the existing paved lot with no modifications or changes to the area;

NOW, THEREFORE, the Board of Education of the Chino Valley Unified School District does hereby resolve, determine and order as follows:

Section 1. The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is adopted.

Section 2. The Superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Recorder-Clerk for San Bernardino County.

ADOPTED, SIGNED, AND APPROVED this 1st day of March 2018.

BOARD OF EDUCATION
CHINO VALLEY UNIFIED SCHOOL DISTRICT

By: _____
Pamela Feix, President

By: _____
Irene Hernandez-Blair, Clerk

Exhibit "A"

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk- Recorder/Assessor
County of: San Bernardino
222 West Hospitality Lane, 1st Floor
San Bernardino, CA 92415-002

From: (Public Agency): Chino Valley Unified School Dist.
5130 Riverside Drive
Chino, CA 91710

(Address)

Project Title: License for Small Parking Lot

Project Applicant: Chino Valley Unified School District

Project Location - Specific:
District Storage Yard located at 13453 Ramona Ave., Chino, CA 91710

Project Location - City: Chino Project Location - County: San Bernardino

Description of Nature, Purpose and Beneficiaries of Project:

The project involves issuance of a license to use a portion of the District's Storage Yard as a small parking lot for the storage of up to 250 new cars and light trucks.

Name of Public Agency Approving Project: Chino Valley Unified School District

Name of Person or Agency Carrying Out Project: Chino Valley Unified School District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: 15303 and 15311
Statutory Exemptions. State code number:

Reasons why project is exempt:

The project consists of the use of the existing paved lot for the storage of vehicles and no modifications of the existing facilities.

Lead Agency
Contact Person: Gregory Stachura Area Code/Telephone/Extension: 909 628-1201

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: March 1, 2018 Title: Asst. Superintendent

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt. Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: RESOLUTION 2017/2018-43 FOR AUTHORIZATION TO UTILIZE A PIGGYBACK CONTRACT

=====
BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor	Description	Term
2017/2018-43	State of California Multiple Awards Schedule (CMAS) 3-16-70-0697K	Data Impressions	Available Products and Services: Acer Viewsonic	5/12/2016-9/30/2019

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-43 for authorization to utilize a piggyback contract.

FISCAL IMPACT

Unknown.

WMJ:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2017/2018-43
Authorization to Utilize the State of California Multiple Awards (CMAS)
Contract 3-16-70-0697K
With Data Impressions
to Purchase Available Products and Services: Acer and Viewsonic
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure available products and services: Acer and Viewsonic for the District;

WHEREAS, CMAS currently has a piggyback contract, Contract 3-16-70-0697K, in accordance with Public Contract Code 20118 with Data Impressions that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of available products and services: Acer and Viewsonic through the piggyback contract procured by the CMAS Contract 3-16-70-0697K.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of available products and services: Acer and Viewsonic through the piggyback contract originally procured by the CMAS Contract 3-16-70-0697K is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of available products and services: Acer and Viewsonic in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS Contract 3-16-70-0697K.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of May 12, 2016, for the term ending September 30, 2019.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 1st day of March 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:LF:SH:RR:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2017/2018 SCHOOL YEAR

RESIGNATION

HOANG, Zim	Director	Assessment & Instructional Technology	06/30/2018
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CERTIFICATED PERSONNEL FOR THE 2017/2018 SCHOOL YEAR

RESIGNATIONS

PEREZ, Ernesto	Learning Center Teacher	Borba ES	06/30/2018
SCHMIDT, Robin	Special Education Teacher	Ramona JHS	06/30/2018
PANETO, Ikzury	Math Teacher	Buena Vista HS	06/30/2018
WEISE, Jeff	Health Teacher	Chino HS	06/30/2018
HARRINGTON, David	Social Science Teacher	Chino Hills HS	06/30/2018
STEVENS, Christopher	PE Teacher	Chino Hills HS	06/30/2018
GONZALEZ, Vanessa	Psychologist	Special Education	06/30/2018
LOPEZ, Cathleen	Psychologist	Special Education	06/30/2018
TWIFORD, Celia	RSP Floater	Special Education	06/30/2018

RETIREMENTS

IVERSON, Christine (25 years of service)	Elementary Teacher	Walnut ES	06/02/2018
LINARES, Yolanda (21 years of service)	Elementary Teacher	Walnut ES	06/02/2018
MEAD, Gayla (34 years of service)	Counselor	Ayala HS	06/02/2018
ALTENBURG, Fred (14 years of service)	Digital Video & Yearbook Teacher	Don Lugo HS	03/26/2018

APPOINTMENT-EXTRA DUTY

ALLEN, Matthew (NBM)	Band (B)	Townsend JHS	03/02/2018
BARD, Gregory (NBM)	Softball (B)	Ayala HS	03/02/2018
CAPPS, Ronald	Golf (GF)	Ayala HS	03/02/2018
DONOVAN, Kenny	Golf (B)	Ayala HS	03/02/2018
DRAUCKER, Sheena	Track & Field (GF)	Ayala HS	03/02/2018
JUAREZ, Jorge (NBM)	Baseball (GF)	Ayala HS	03/02/2018
MOUNT, Richard (NBM)	Baseball (GF)	Ayala HS	03/02/2018
SAIZ, Manuel	Track & Field (B)	Ayala HS	03/02/2018
YOUNG, Jeffrey (NBM)	Softball (B)	Ayala HS	03/02/2018

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT-EXTRA DUTY</u> (cont.)			
AVALOS, Richard (NBM)	Boys Tennis (B)	Chino HS	03/02/2018
BOOKER, Raymond (NBM)	Track & Field (B)	Chino HS	03/02/2018
BRANSKE, Garrett (NBM)	Baseball (B)	Chino HS	03/02/2018
COLINCO, Clyde	Golf (GF)	Chino HS	03/02/2018
GLEESON, Megan (NBM)	Track & Field (B)	Chino HS	03/02/2018
GODINHO, Brooke (NBM)	Swim (GF)	Chino HS	03/02/2018
PRATT, Joshua (NBM)	Boys Tennis (B)	Chino HS	03/02/2018
RUIZ RIOS, Leonel (NBM)	Boys Tennis (B)	Chino HS	03/02/2018
TORRES, Peter (NBM)	Track & Field (B)	Chino HS	03/02/2018
VALENCIA, Paul (NBM)	Softball (B)	Chino HS	03/02/2018
WUERTZ, Sarah (NBM)	Swim (GF)	Chino HS	03/02/2018
BARCENAS, Ruben (NBM)	Softball (B)	Chino Hills HS	03/02/2018
ESPINOSA, Jose	Baseball (B)	Chino Hills HS	03/02/2018
NHIAL, Kristen (NBM)	Track & Field (B)	Chino Hills HS	03/02/2018
REITER III, Francis (NBM)	Track & Field (B)	Chino Hills HS	03/02/2018
SAMUEL, Randy (NBM)	Track & Field (GF)	Chino Hills HS	03/02/2018
STRONG, Frank J. (NBM)	Golf (B)	Chino Hills HS	03/02/2018
VARELA, Chaneng (NBM)	Baseball (B)	Chino Hills HS	03/02/2018
CLARK, Richard (NBM)	Golf (B)	Don Lugo HS	03/02/2018
HERNANDEZ, Carlos (NBM)	Softball (GF)	Don Lugo HS	03/02/2018
LIZER, Toby	Swim (GF)	Don Lugo HS	03/02/2018
TOTAL:			\$31,806.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

BANUELOS, Lesley	CHAPMAN, Indra	EGUINO, Stephanie
FOX, Kathryn	MILLER, Jacqueline	VERDUSCO, Alexandra

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE

APPOINTMENT

ROCK, Cassie	IA/Supervisor Education (SELPA/GF)	Borba ES	03/02/2018
ALAMILLO, Marisol	Playground Supervisor (GF)	Chino Hills HS	03/02/2018
DINIS, Victor	Maintenance III-Plumber (GF)	Maintenance	03/02/2018

PROMOTION

TABATA, Ana	FROM: Nutrition Services Asst. I (NS) 2 hrs./181 work days TO: Central Kitchen Asst. I (NS) 3.5 hrs./181 work days	Cattle ES Magnolia JHS	03/02/2018
NAVARES, Jennifer	FROM: Typist Clerk I (GF) 4 hrs./201 work days TO: Typist Clerk II (GF) 8 hrs./201 work days	Rhodes ES Rhodes ES	03/02/2018

CHANGE IN ASSIGNMENT

ROCHA, Janet	FROM: Health Technician (GF) 5.5 hrs./185 work days TO: Typist Clerk II (GF) 8 hrs./201 work days	Woodcrest JHS Rolling Ridge ES	03/02/2018
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PERSONAL LEAVE OF ABSENCE

MISQUEZ, Sherry	Nutrition Services Asst. I (NS)	Hidden Trails ES	02/20/2018 through 03/31/2018
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RELEASE OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE

Employee #25629			02/13/2018
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RESIGNATION

SOTELO, Mike	Custodian I (GF) Custodian I (GF)	Briggs K-8 Buena Vista HS	02/16/2018 02/16/2018
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RETIREMENT

BRAGA, Steve (15 years of service)	Custodian I (GF)	Marshall ES	02/09/2018
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APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JANUARY 8, 2018, THROUGH MARCH 30, 2018

AVITIA, Kathy	IA/Special Education	Cortez ES
PEREZ, Naomi	IA/Special Education/SH	Rolling Ridge ES
PIMENTEL, Zaine	IA/Special Education	Alternative Education

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

FREESTONE, Jessica	GONZALEZ CONTRERAS, Brandon	MOORE, Magdalena
PEREDES, Maria	RAUCH, Julie	SANDERS, Evan

- (504) = Federal Law for Individuals with Handicaps
- (ACE) = Ace Driving School
- (ABG) = Adult Education Block Grant
- (ASB) = Associated Student Body
- (ASF) = Adult School Funded
- (ATE) = Alternative to Expulsion
- (B) = Booster Club
- (BTSA) = Beginning Teacher Support & Assessment
- (C) = Categorically Funded
- (CAHSEE)= California High School Exit Exam
- (CC) = Children's Center (Marshall)
- (CDF) = Child Development Fund
- (CSR) = Class Size Reduction
- (CVLA) = Chino Valley Learning Academy
- (CWY) = Cal Works Youth
- (E-rate) = Discount Reimbursements for Telecom.
- (G) = Grant Funded
- (GF) = General Fund
- (HBE) = Home Base Education
- (MM) = Measure M – Fund 21
- (MAA) = Medi-Cal Administrative Activities
- (MH) = Mental Health – Special Ed.
- (NBM) = Non-Bargaining Member
- (ND) = Neglected and Delinquent
- (NS) = Nutrition Services Budget
- (OPPR) = Opportunity Program
- (PFA) = Parent Faculty Association
- (R) = Restricted
- (ROP) = Regional Occupation Program
- (SAT) = Saturday School
- (SB813) = Medi-Cal Admin. Activities Entity Fund
- (SELPA) = Special Education Local Plan Area
- (SOAR) = Students on a Rise
- (SPEC) = Spectrum Schools
- (SS) = Summer School
- (SWAS) = School within a School
- (VA) = Virtual Academy
- (WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Craig Frame, Director, Risk Management and Human Resources
SUBJECT: REJECTION OF CLAIMS

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BACKGROUND

Claim 18-01-01 was submitted on January 11, 2018, by Alma A. Aispuro, a member of the public. Claimant alleges that she sustained vehicle damages after hitting a District bus en route. Claimant seeks reimbursement for vehicle damages in the amount of \$1,699.41.

Claim 18-01-02 was submitted on January 30, 2018, by Frank B. Godines, member of the public. Claimant alleges that he sustained vehicle damages after being rear-ended by a District vehicle en route. Claimant seeks reimbursement for vehicle damages in the amount of \$4,546.00.

Claim 18-02-03 was submitted on February 2, 2018, by Justin H. King, Esq., on behalf of Richard A. Rios, member of the public. Claimant alleges severe injuries after a special education student ran into him while on a school-sponsored trip at the Montclair Mall. Claimant seeks unspecified damages and seeks a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 18-02-04 was submitted on February 2, 2018, by Justin H. King, Esq., on behalf of Evangelina Rios, member of the public. Claimant alleges loss of consortium damages, after a special education student ran into her spouse, Richard A. Rios on a school-sponsored trip at the Montclair Mall. Claimant seeks unspecified damages and seeks a settlement demand that lies within the jurisdiction of the Superior Court.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

WMJ:LF:CF:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Javier Quirarte, Director, Nutrition Services
Sherri Johnson, Director, Health Services

SUBJECT: REVISION OF BOARD POLICY 5030 STUDENTS – STUDENT WELLNESS

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 5030 Students – Student Wellness is being revised to reflect updates to both laws and current practice.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 5030 Students – Student Wellness.

FISCAL IMPACT

None.

WMJ:SHC:GP:JQ:SJ:wc

STUDENT WELLNESS

The Board of Education recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall **COORDINATE AND ALIGN DISTRICT EFFORTS TO SUPPORT STUDENT WELLNESS** ~~build a coordinated school health system that supports and reinforces health literacy through health education, physical education AND ACTIVITY, health services, nutrition services, psychological and counseling services, health promotion for staff, AND a safe and healthy school environment. and parent/guardian and community involvement.~~

- (cf. 3513.3 - Tobacco-Free Schools)
- (cf. 3514 - Environmental Safety)
- (cf. 5131.6 - Alcohol and Other Drugs)
- (cf. 5131.61 - Drug Testing)
- (cf. 5131.62 - Tobacco)
- (cf. 5131.63 - Steroids)
- (cf. 5141 - Health Care and Emergencies)
- (cf. 5141.22 - Infectious Diseases)
- (cf. 5141.3 - Health Examinations)
- (cf. 5141.31 - Immunizations)
- (cf. 5141.32 - Health Screening for School Entry)
- (cf. 5141.6 - School Health Services)
- (cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)
- (cf. 6164.2 - Guidance/Counseling Services)

~~To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, the district or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.~~

- ~~(cf. 1113 - District and School Web Sites)~~
- ~~(cf. 6020 - Parent Involvement)~~

School Health Council/Committee WELLNESS COUNCIL

The Superintendent or designee **SHALL ENCOURAGE** ~~may appoint a school health council or other committee consisting of~~ parents/guardians, students, food service employees, **PHYSICAL EDUCATION TEACHERS, SCHOOL HEALTH PROFESSIONALS, BOARD MEMBERS,** ~~district and school site administrators, Board representatives, health professionals, school nurses, health educators, physical education teachers, counselors, AND members of the public, and/or others interested in school health issues~~

STUDENT WELLNESS (cont.)

TO PARTICIPATE IN THE DEVELOPMENT, IMPLEMENTATION, AND PERIODIC REVIEW AND UPDATE OF THE DISTRICT'S STUDENT WELLNESS POLICY. (42 USC 1758B; 7CFR 210.30)

The school health council or committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the DUTIES OF THE council's ~~charge(s)~~ may ALSO include the planning, and implementation AND EVALUATION of activities to promote health within the school or community.

GOALS FOR Nutrition, ~~Education and~~ Physical Activity, Goals AND OTHER WELLNESS ACTIVITIES

The Board shall adopt SPECIFIC goals for nutrition PROMOTION AND education, physical activity, and other school- based activities that ~~are designed to~~ promote student wellness. ~~in a manner that the district determines appropriate~~ IN DEVELOPING SUCH GOALS, THE BOARD SHALL REVIEW AND CONSIDER EVIDENCE-BASED STRATEGIES AND TECHNIQUES. (42 USC 1758b; 7CFR210.30)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The District's nutrition education and physical education programs shall be based on research, SHALL BE consistent with the expectations established in the state's curriculum frameworks and content standards, and SHALL BE designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

THE NUTRITION EDUCATION PROGRAM SHALL INCLUDE, BUT IS NOT LIMITED TO, INFORMATION ABOUT THE BENEFITS OF HEALTHY EATING FOR LEARNING, DISEASE PREVENTION, WEIGHT MANAGEMENT, AND ORAL HEALTH. Nutrition education shall be provided as part of the health education program ~~in grades K-12~~ and, as appropriate, shall be integrated into other academic subjects in the regular educational program ~~Nutrition education also may be offered~~ through before- and after-school programs, SUMMER LEARNING PROGRAMS, AND SCHOOL GARDEN PROGRAMS.

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

STUDENT WELLNESS (cont.)

All students in ~~grades K-12~~ shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)
 (cf. 6145 - Extracurricular and Cocurricular Activities)
 (cf. 6145.2 - Athletic Competition)

THE BOARD MAY ENTER INTO A JOINT USE AGREEMENT OR MEMORANDUM OF UNDERSTANDING TO MAKE DISTRICT FACILITIES OR GROUNDS AVAILABLE FOR RECREATIONAL OR SPORTS ACTIVITIES OUTSIDE THE SCHOOL DAY AND/OR TO USE COMMUNITY FACILITIES TO EXPAND STUDENTS' ACCESS TO OPPORTUNITY FOR PHYSICAL ACTIVITY.

(cf. 1330.1 - Joint Use Agreements)

PROFESSIONAL DEVELOPMENT MAY BE OFFERED TO THE NUTRITION PROGRAM DIRECTOR, MANAGERS, AND STAFF, AS WELL AS HEALTH EDUCATION TEACHERS, PHYSICAL EDUCATION TEACHERS, COACHES, ACTIVITY SUPERVISORS, AND OTHER STAFF AS APPROPRIATE TO ENHANCE THEIR KNOWLEDGE AND SKILLS RELATED TO STUDENT HEALTH AND WELLNESS.

(cf. 4131 - Staff Development)
 (cf. 4231 - Staff Development)
 (cf. 4331 - Staff Development)

IN ORDER TO ENSURE THAT STUDENTS HAVE ACCESS TO COMPREHENSIVE HEALTH SERVICES, THE DISTRICT MAY PROVIDE ACCESS TO HEALTH SERVICES AT OR NEAR DISTRICT SCHOOLS AND/OR MAY PROVIDE REFERRALS TO COMMUNITY RESOURCES.

THE BOARD RECOGNIZES THAT A SAFE, POSITIVE SCHOOL ENVIRONMENT IS ALSO CONDUCIVE TO STUDENTS' PHYSICAL AND MENTAL HEALTH AND THUS PROHIBITS BULLYING AND HARASSMENT OF ALL STUDENTS, INCLUDING BULLYING ON THE BASIS OF WEIGHT OR HEALTH CONDITION.

(cf. 5131.2 - Bullying)
 (cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models FOR HEALTHY EATING AND PHYSICAL FITNESS. He/she shall promote and may provide opportunities for regular physical activity among employees. ~~Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.~~

STUDENT WELLNESS (cont.)

~~The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.~~

Nutritional Guidelines for ALL Foods Available at School

FOR ALL FOODS AND BEVERAGES AVAILABLE ON EACH CAMPUS DURING THE SCHOOL DAY, ~~the Board~~ DISTRICT shall adopt nutritional guidelines WHICH ARE CONSISTENT WITH 42 USC 1758, 1766, 1773, AND 1779 AND FEDERAL REGULATIONS AND WHICH SUPPORT ~~for all foods available on each campus during the school day,~~ with the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

IN ORDER TO MAXIMIZE THE DISTRICT'S ABILITY TO PROVIDE NUTRITIOUS MEALS AND SNACKS, ALL DISTRICT SCHOOLS SHALL PARTICIPATE IN AVAILABLE FEDERAL SCHOOL NUTRITION PROGRAMS, INCLUDING THE NATIONAL SCHOOL LUNCH AND SCHOOL BREAKFAST PROGRAMS AND AFTER-SCHOOL SNACK PROGRAMS, TO THE EXTENT POSSIBLE. WHEN APPROVED BY THE CALIFORNIA DEPARTMENT OF EDUCATION, THE DISTRICT MAY SPONSOR A SUMMER MEAL PROGRAM.

(cf. 3550 - Food Service/Child Nutrition Program)
 (cf. 3552 - Summer Meal Program)
 (cf. 3553 - Free and Reduced Price Meals)
 (cf. 5141.27 - Food Allergies/Special Dietary Needs)
 (cf. 5148 - Child Care and Development)
 (cf. 5148.3 - Preschool/Early Childhood Education)

THE SUPERINTENDENT OR DESIGNEE SHALL PROVIDE ACCESS TO FREE, POTABLE WATER IN THE FOOD SERVICE AREA DURING MEAL TIMES IN ACCORDANCE WITH EDUCATION CODE 38086 AND 42 USC 1758, AND SHALL ENCOURAGE STUDENTS' CONSUMPTION OF WATER BY EDUCATING THEM ABOUT THE HEALTH BENEFITS OF WATER AND BY SERVING WATER IN AN APPEALING MANNER.

The Board believes that ALL foods and beverages ~~available~~ SOLD to students at District schools, INCLUDING THOSE AVAILABLE OUTSIDE THE DISTRICT'S REIMBURSABLE FOOD SERVICES PROGRAM, should support the health curriculum and promote optimal health. Nutritional standards adopted by the District for all foods and beverages ~~sold to students, including foods and beverages provided through the district's food service program,~~ student stores, vending machines, ~~fundraisers,~~ or other venues, shall meet or exceed state and federal nutritional standards.

(cf. 3312 - Contracts)
 (cf. 3554 - Other Food Sales)

STUDENT WELLNESS (cont.)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties ~~and by limiting foods or beverages that do not meet nutritional standards to no more than one such food or beverage per party.~~ Class parties or celebrations shall be held after the lunch period when possible.

TO REINFORCE THE DISTRICT'S NUTRITION EDUCATION PROGRAM, THE BOARD PROHIBITS THE MARKETING AND ADVERTISING OF FOODS AND BEVERAGES THAT DO NOT MEET NUTRITION STANDARDS FOR THE SALE OF FOODS AND BEVERAGES ON CAMPUS DURING THE SCHOOL DAY. (7 CFR 210.30)

(cf. 1325 - Advertising and Promotion)

Guidelines for Reimbursable Meals

~~Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools. (42 USC 1751 Note)~~

~~In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.~~

~~(cf. 3553 - Free and Reduced Price Meals)~~

Program Implementation and Evaluation

THE SUPERINTENDENT DESIGNATES THE SCHOOL SITE ADMINISTRATION ALONG WITH SUPPORT FROM THE HEALTH SERVICES AND NUTRITION SERVICES DIRECTORS TO BE RESPONSIBLE FOR ENSURING THAT EACH SCHOOL SITE COMPLIES WITH THE DISTRICT'S WELLNESS POLICY. (42USC 1758b; 7CFR 210.30)

(cf. 0500 - Accountability)

(cf. 3555 - Nutrition Program Compliance)

STUDENT WELLNESS (cont.)

(cf. 0500 - Accountability)
 (cf. 3555 - Nutrition Program Compliance)

The Board SUPERINTENDENT OR DESIGNEE shall ~~establish a plan for measuring~~ ASSESS THE implementation AND EFFECTIVENESS of this policy AT LEAST ONCE EVERY THREE YEARS. ~~The Superintendent shall designate at least one person within the district and at each school who is charged with operational responsibility for ensuring that each school site implements this policy.~~ (42 USC 1758b 7 CFR 210.30)

THE ASSESSMENT SHALL INCLUDE THE EXTENT TO WHICH DISTRICT SCHOOLS ARE IN COMPLIANCE WITH THIS POLICY, THE EXTENT TO WHICH THIS POLICY COMPARES TO MODEL WELLNESS POLICIES AVAILABLE FROM THE U.S. DEPARTMENT OF AGRICULTURE, AND A DESCRIPTION OF THE PROGRESS MADE IN ATTAINING THE GOALS OF THE WELLNESS POLICY. (42 USC 1758B)

THE SUPERINTENDENT OR DESIGNEE SHALL INVITE FEEDBACK ON DISTRICT AND SCHOOL WELLNESS ACTIVITIES FROM FOOD SERVICE PERSONNEL, SCHOOL ADMINISTRATORS, THE WELLNESS COUNCIL, PARENTS/GUARDIANS, STUDENTS, TEACHERS, BEFORE- AND AFTER-SCHOOL PROGRAM STAFF, AND/OR OTHER APPROPRIATE PERSONS.

~~To determine whether the policy is being effectively implemented districtwide and at each district school, the following~~ THE BOARD AND THE SUPERINTENDENT OR DESIGNEE SHALL ESTABLISH INDICATORS THAT WILL BE USED TO MEASURE THE IMPLEMENTATION AND EFFECTIVENESS OF THE DISTRICT ACTIVITIES RELATED TO STUDENT WELLNESS. SUCH indicators ~~shall be used~~ MAY INCLUDE, BUT ARE NOT LIMITED TO:

1. Descriptions of the District's nutrition education, physical education, and health education curricula AND THE EXTENT TO WHICH THEY ALIGN WITH STATE ACADEMIC CONTENT STANDARDS AND LEGAL REQUIREMENTS
2. Number of minutes of physical education instruction offered at each grade span
3. ~~Number and type of exemptions granted from physical education~~ EXTENT TO WHICH OTHER FOODS AND BEVERAGES THAT ARE AVAILABLE ON CAMPUS DURING THE SCHOOL DAY, SUCH AS FOODS AND BEVERAGES FOR CLASSROOM PARTIES, SCHOOL CELEBRATIONS, AND REWARDS/INCENTIVES, COMPLY WITH NUTRITION STANDARDS
4. Results of the state's physical fitness test AT APPLICABLE GRADE LEVELS

STUDENT WELLNESS (cont.)

5. An analysis of the nutritional content of SCHOOL meals AND SNACKS served IN ALL DISTRICT PROGRAMS based on a sample of menus AND PRODUCTION RECORDS
6. Student participation rates in ALL school meal AND/OR SNACK programs, INCLUDING THE NUMBER OF STUDENTS ENROLLED IN THE FREE AND REDUCED-PRICE MEALS PROGRAM COMPARED TO THE NUMBER OF STUDENTS ELIGIBLE FOR THAT PROGRAM
7. EXTENT TO WHICH FOODS AND BEVERAGES SOLD ON CAMPUS OUTSIDE THE FOOD SERVICES PROGRAM, SUCH AS THROUGH VENDING MACHINES, STUDENT STORES, OR FUNDRAISERS, COMPLY WITH NUTRITION ~~Any sales of non-nutritious foods and beverages in fundraisers or other venues outside of the district's meal programs~~
8. A DESCRIPTION OF OTHER DISTRICTWIDE OR SCHOOL-BASED WELLNESS ACTIVITIES OFFERED, INCLUDING THE NUMBER OF SITES AND/OR STUDENTS PARTICIPATING, AS APPROPRIATE ~~Any other indicators recommended by the Superintendent and approved by the Board~~

AS FEASIBLE, THE ASSESSMENT REPORT MAY INCLUDE A COMPARISON OF RESULTS ACROSS MULTIPLE YEARS, A COMPARISON OF DISTRICT DATA WITH COUNTY, STATEWIDE, OR NATIONAL DATA, AND/OR A COMPARISON OF WELLNESS DATA WITH OTHER STUDENT OUTCOMES SUCH AS ACADEMIC INDICATORS OR STUDENT DISCIPLINE RATES.

IN ADDITION, ~~the Superintendent or designee shall report to the Board at least every two years on the implementation of this policy and any other Board policies related to nutrition and physical activity~~ PREPARE AND MAINTAIN THE PROPER DOCUMENTATION AND RECORDS NEEDED FOR THE ADMINISTRATIVE REVIEW OF THE DISTRICT'S WELLNESS POLICY CONDUCTED BY THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE) EVERY THREE YEARS.

THE ASSESSMENT RESULTS OF BOTH THE DISTRICT AND STATE EVALUATIONS SHALL BE SUBMITTED TO THE BOARD FOR THE PURPOSES OF EVALUATING POLICY AND PRACTICE, RECOGNIZING ACCOMPLISHMENTS, AND MAKING POLICY ADJUSTMENTS AS NEEDED TO FOCUS DISTRICT RESOURCES AND EFFORTS ON ACTIONS THAT ARE MOST LIKELY TO MAKE A POSITIVE IMPACT ON STUDENT HEALTH AND ACHIEVEMENT.

Posting Requirements NOTIFICATIONS

~~Each school shall post the District's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)~~

STUDENT WELLNESS (cont.)

THE SUPERINTENDENT OR DESIGNEE SHALL INFORM THE PUBLIC ABOUT THE CONTENT AND IMPLEMENTATION OF THE DISTRICT'S WELLNESS POLICY AND SHALL MAKE THE POLICY, AND ANY UPDATES TO THE POLICY, AVAILABLE TO THE PUBLIC ON AN ANNUAL BASIS. HE/SHE SHALL ALSO INFORM THE PUBLIC OF THE DISTRICT'S PROGRESS TOWARDS MEETING THE GOALS OF THE WELLNESS POLICY, INCLUDING THE AVAILABILITY OF THE TRIENNIAL DISTRICT ASSESSMENT. (EDUCATION CODE 49432; 42 USC 1758B; 7 CFR 210.30)

(cf. 5145.6 - Parental Notifications)

THE SUPERINTENDENT OR DESIGNEE SHALL DISTRIBUTE THIS INFORMATION THROUGH THE MOST EFFECTIVE METHODS OF COMMUNICATION.

(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 6020 - Parent Involvement)

Each school ~~shall also~~ MAY post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

RECORDS

THE SUPERINTENDENT OR DESIGNEE SHALL RETAIN RECORDS THAT DOCUMENT COMPLIANCE WITH 7 CFR 210.30, INCLUDING, BUT NOT LIMITED TO, THE WRITTEN STUDENT WELLNESS POLICY, DOCUMENTATION OF THE TRIENNIAL ASSESSMENT OF THE WELLNESS POLICY FOR EACH SCHOOL SITE, AND DOCUMENTATION DEMONSTRATING COMPLIANCE WITH THE COMMUNITY INVOLVEMENT REQUIREMENTS, INCLUDING REQUIREMENTS TO MAKE THE POLICY AND ASSESSMENT RESULTS AVAILABLE TO THE PUBLIC. (7 CFR 210.30)

Legal Reference:

EDUCATION CODE

38086 Free fresh drinking water
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49562 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act
51210 Course of study, grades 1-6
51210.1-51210.2 Physical education, grades 1-6
51210.4 Nutrition education
51220 Course of study, grades 7-12

STUDENT WELLNESS (cont.)

51222 Physical education
 51223 Physical education, elementary schools
 51795-51798 School instructional gardens
 51880-51921 Comprehensive health education
CODE OF REGULATIONS, TITLE 5
 15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs
UNITED STATES CODE, TITLE 42
 1751-1769j National School Lunch Program, especially:
 1758b Local wellness policy
 1771-1793 Child Nutrition Act, especially:
 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
 210.1-210.33 National School Lunch Program, especially:
 210.30 Wellness policy
 220.1-220.22 National School Breakfast Program
COURT DECISIONS
 Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS
 Integrating Physical Activity into the School Day, Governance Brief, April 2016
 Increasing Access to Drinking Water in Schools, Policy Brief, April 2013
 Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012
 Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012
 Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2010
 Physical Activity and Physical Education in California Schools, Research Brief, April 2010
 Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
 Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009
 Physical Education and California Schools, Policy Brief, rev. October 2007
 School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
 Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009
 Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
CALIFORNIA PROJECT LEAN PUBLICATIONS
 Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006
CENTER FOR COLLABORATIVE SOLUTIONS
 Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, January 2015
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
 School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, rev. 2012
FEDERAL REGISTER
 Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170
NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS
 Fit, Healthy and Ready to Learn, rev. 2012
U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS
 Dietary Guidelines for Americans, 2016

STUDENT WELLNESS (cont.)

WEBSITES

California School Boards Association Publications: www.csba.org
Action for Healthy Kids: www.actionforhealthykids.org
Alliance for a Healthier Generation: www.healthiergeneration.org
California Department of Education, Nutrition Services Division: www.cde.ca.gov/ls/nu
California Department of Public Health: www.cdph.ca.gov
California Healthy Kids Resource Center: www.californiahealthykids.org
California Project LEAN (Leaders Encouraging Activity and Nutrition): www.californiaprojectlean.org
California School Nutrition Association: www.calsna.org
Center for Collaborative Solutions: www.ccscenter.org
Centers for Disease Control and Prevention: www.cdc.gov
Dairy Council of California: www.dairycouncilofca.org
National Alliance for Nutrition and Activity: www.cspinet.org/nutritionpolicy/nana.html
National Association of State Boards of Education: www.nasbe.org
School Nutrition Association: www.schoolnutrition.org
Society for Nutrition Education: www.sne.org
U.S. Department of Agriculture, Food Nutrition Service, wellness policy: www.fns.usda.gov/tn/Healthy/wellnesspolicy.html
U.S. Department of Agriculture, Healthy Meals Resource System: www.healthymeals.fns.usda.gov

Chino Valley Unified School District

Policy Adopted: April 6, 2006

Revised: December 13, 2007

Revised: August 6, 2009

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: March 1, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services
SUBJECT: 2017/2018 FIRST SEMESTER STUDENT EXPULSION REPORT

=====

BACKGROUND

In order to provide the Board of Education with regular and summative expulsion information, an expulsion report will be presented on a semester basis. This report will indicate the number of students recommended for expulsion, the offense, and the disposition of each case. During first semester 2017/2018, there were 14 students recommended for expulsion. Of those recommendations, 6 students were expelled and 8 were revoked.

In accordance with Board Policy 5144.1, policies and standards of behavior consistent with the Education Code are established in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave or serious nature, expulsion is used only when there is a history of misconduct, when other means of correction, including other forms of discipline such as suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

The zero-tolerance approach makes the removal of potentially dangerous students from the classroom a top priority, ensures fair and equal treatment of all students, and requires that all offenders be punished to the fullest extent allowed by law. The Education Code mandates recommendations for expulsion in a number of instances, with discretion to actually impose expulsion vested in the final decision of the District's Board of Education after an evidentiary hearing has been held before a District expulsion hearing panel.

Before the expulsion process starts, site administration shall immediately report to the Superintendent or designee any incidence of offenses specified in law, board policy and administrative regulation as cause for suspension or expulsion.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the 2017/2018 First Semester Student Expulsion Report.

FISCAL IMPACT

None.

WMJ:NE:SJ:ss

<p style="text-align: center;">Expulsion Hearing Administrative</p> <p style="text-align: center;">Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.</p>		Full Expulsion	Suspended Enforcement	Time Frame				Program Referral		Revocation of Recommendation	
				1 semester	2 semesters	Split Semesters	1 Year	District	County	School Site Principal	Expulsion Hearing Panel or Board Decision
48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury.	3			3			3		2	
48900(a)(2)	Willfully used force or violence upon another person, except in self-defense.										
48900(b)	Possessed, sold, or furnished a firearm, knife, explosive, or other dangerous object.										
48900(c)	Possessed, used, sold, or furnished, or been under the influence of a controlled substance, an alcoholic beverage, or an intoxicant of any kind.										
48900(d)	Offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.										
48900(e)	Committed or attempted to commit robbery or extortion.										
48900(f)	Caused or attempted to cause damage to school property or private property.										
48900(g)	Stole, or attempted to steal, school property or private property.										
48900(h)	Possessed or used tobacco, or products containing tobacco or nicotine products.										
48900(i)	Committed an obscene act or engaged in profanity or vulgarity.										
48900(j)	Possessed or offered, arranged, or negotiated to sell drug paraphernalia.										
48900(k)(1)	Disrupted school activities or willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel.										
48900(l)	Knowingly received stolen school property or private property.										
48900(m)	Possessed an imitation firearm.										
48900(n)	Committed or attempted to commit a sexual assault or committed a sexual battery.										
48900(o)	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.										
48900(p)	Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.										
48900(q)	Engaged in, or attempted to engage in, hazing.										
48900(r)	Engaged in an act of bullying.										
48900(t)	A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion.										
48900.2	Committed sexual harassment. (Applicable to grades 4-12, only.)	2			2			2			1
48900.3	Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. (Applicable to grades 4-12, only.)										
48900.4	Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils by creating an intimidating or hostile educational environment. (Applicable to grades 4-12, only.)										

<h3 style="text-align: center;">Expulsion Hearing Administrative</h3> <p style="text-align: center;">Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.</p>		Full Expulsion	Suspended Enforcement	Time Frame				Program Referral		Revocation of Recommendation	
				1 semester	2 semesters	Split Semesters	1 Year	District	County	School Site Principal	Expulsion Hearing Panel or Board Decision
48900.7	Made terroristic threats against school officials and/or school property.										
48915(a)(1)(A)	Causing serious physical injury to another person, except in self-defense.									1	
48915a(1)(B)	Possession of any knife or other dangerous object of no reasonable use to the pupil.										
48915(a)(1)(C)	Unlawful possession of any controlled substance except for one of the following: (i) The first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis. (ii) The possession of over the counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.										
48915(a)(1)(D)	Robbery or extortion.										
48915(a)(1)(E)	Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee. An assault is an unlawful attempt, coupled with a present ability, to commit a violent injury on the person of another. A battery is any willful and unlawful use of force or violence upon the person of another.										
48915(c)(1)	The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds: (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory, but it is an offense for which suspension, or expulsion may be imposed.										
48915(c)(2)	Brandishing a knife at another person.									2	
48915(c)(3)	Selling a controlled substance.	1				1	1				
48915(c)(4)	Committing or attempting to commit a sexual assault or committing sexual battery as defined in subdivision (n) of Section 48900.									2	
48915(c)(5)	Possession of an explosive.										
TOTALS		6		5		1	6			7	1

Total Expulsions 6
Total Revocations 8

Total Expulsion Recommendations: 14